## Translation of letters and documents

You will always receive written information (letters and documents) in Dutch. This document contains tips & tricks for converting letters and documents into another language.

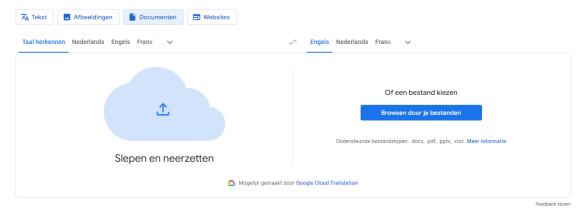
## **Using Google**

Google offers the ability to translate entire documents into almost any language.

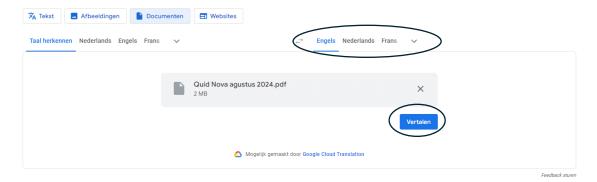
- 1) Visit https://translate.google.com
- 2) Select the option 'documents'.



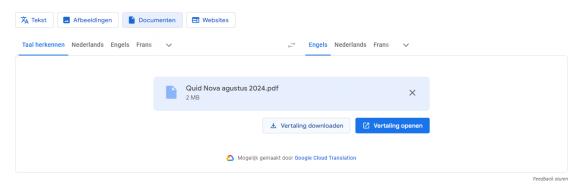
3) Drag a document into the frame or select a document from your computer.



4) Select the language you wish to translate to and click the 'translate' button.



5) Download the document to your computer or open the document in your browser.



6) Now you can read the document in the language you selected.





## Using Microsoft Edge

Microsoft Edge is often used as the default application to open .pdf file. when you open a .pdf file in Edge simply click the 'translate' button.

